



OFFICE OF THE
PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, DELHI
C. R. BUILDING, I. P. ESTATE, NEW DELHI-110002

F.No. Pr. CCIT/(PERS.)(GAZ.)/Women Cell/2025-26/ 842

Dated: 14.11.2025

To,

The DCIT (Hqrs.-Admin.)
C.R Building,
New Delhi.

Sir,

Subject:- Enforcement of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 – Direction of Hon'ble Supreme Court of India in Civil Appeal No.2482 dated 12.05.2023- Reg.

Kindly refer to the subject mentioned above

2. In this regard, I am directed to request you to upload the details, as per Annexure of this letter, on the official website of Pr. CCIT, Delhi Charge, replacing already uploaded details.

Encl.: As above.

Yours faithfully,

(NITESH KUMAR)
DCIT (HQRS-PERS) (GAZ)
NEW DELHI

*Urgent Please
Sh. Asit, Insb*

*Asit - is uploaded
18/11*

*12410
14/11/25*

Annexure

Internal Complaints Committee (ICC) – Women

Constitution of ICC-SHW for considering complaints of sexual harassment of women employees under Pr. CCIT, Delhi Charge

In compliance with the directives of Hon'ble Supreme Court Judgement dated 13th August, 1997 in the case of Visakha and others vs. State of Rajasthan and Others on the subject of sexual harassment of women in the workplace and the guidelines issued under Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, this Department had duly constituted an Internal Complaint Committee for considering complaints of sexual harassment of women working in offices under Pr. CCIT, Delhi Charge. The composition of Complaints Committee is revised subsequent to transfer etc. of the existing Chairperson/Member. The present Internal Complaints Committee has been re-constituted on 7th November, 2025 for considering complaints of sexual harassment of women employees. The details with regard to the Act & rules, role, functions etc. of ICC are as given below:

Sl. No.	Title	Details
1.	Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act and Rule 2013	Download PDF link
2.	Handbook on Sexual Harassment of Women at Workplace	Download PDF link

Complaint procedure:

Complaint regarding Sexual Harassment against women can be made either in paper form or by sending e-mail to anchal.khandelwal@nic.in or delhi.dcit.hq.pers@incometax.gov.in. The Act stipulates that aggrieved woman can make written complaint of sexual harassment at workplace to the ICC or to the LCC (in case a complaint is against the employer), within a period of three months from the date of incident and in case of a series of incidents, within a period of three months from the date of the last incident. As per the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Rules, 2013, in case the aggrieved woman is unable to make a complaint on account of her physical incapacity, a complaint may be filed inter alia by her relative or friend or her co-worker or an officer of the National Commission for Woman or State Women's Commission or any person who has knowledge of the incident with the written consent of the aggrieved woman.

Composition of Internal Complaint Committee –Women (DST's ICC-SHW)

Sl. No.	Name		Phone No.	E-mail ID
1.	Ms. Deepali Chandra, CCIT (Civil Code: 91043)	Chairperson	9013853582	Deepali.chandra@incometax.gov.in
2.	Sh. Paresh Johri, Pr.CIT (Civil Code: 95015)	Member	9969233000	paresh.johri@incometax.gov.in
3.	Ms. Anu Krishna Aggarwal, Pr.CIT (Civil Code: 98017)	Member	9833693991	anu.k.aggarwal@incometax.gov.in
4.	Ms. Rajinder Kaur, CIT (Civil Code: 02012)	Member	9530703434	rajinder.kaur@incometax.gov.in
5.	Sh. Binod Kumar, CIT (Civil Code: 02045)	Member	011-22446739/ 9968300199	vinod.kumar14@incometax.gov.in
6.	Ms. Anchal Khandelwal, Director, FT&TR, CBDT (Civil Code: 07035)	Member Secretary	9013852548	anchal.khandelwal@nic.in
7.	Ms. Anupama Bansal, Advocate	Member	9868365437	anupamabansal70@gmail.com